



St Wilfrid's Primary School
A Catholic Voluntary Academy
Millhouses Lane
Sheffield
South Yorkshire, S7 2HE

Tel: 0114 236 5529

Email: enquiries@stwilfridssheffield.co.uk

Headteacher: Mrs Delia Evans

Deputy Head: Mrs Catherine Goodchild

EXCITING OPPORTUNITY TO JOIN OUR EXCELLENT SCHOOL

Caretaker

Part-time position Mondays and Fridays only

Grade 2 Scale point 3 – 4 [£24,796 to £25,185 pro rata] Actual Salary: £8,713.31 pa

13 hours per week 52 weeks per year

(Split shifts on both days 7.30am – 11.00am and 3.00pm – 6.00pm)

St Wilfrid's Primary School is a *Catholic Voluntary Academy* for girls and boys from age four to eleven in the south of Sheffield. This is a really special place and a true learning community with shared values, made up of our wonderful children, their families, our parishes and our committed team of staff. The Governors are seeking to appoint a highly motivated, committed and diligent Caretaker to join this wonderful school as part of a job share with an existing part-time post-holder.

We will offer you:

- An exciting opportunity to work in a school with a strong Catholic ethos.
- Wonderful children who enjoy learning at our school.
- Unique grounds with stunning outdoor space, and innovative and inspirational indoor spaces.
- A school that cares deeply about each and every one of the people in it
- Talented, supportive staff and opportunities to collaborate with colleagues across St Clare Multi-Academy Trust

The Governors require a school caretaker who:

- Is able to offer full support the Catholic ethos of the school (this does not necessarily mean being Catholic)
- Is willing to undertake cleaning duties
- Is highly motivated and self-driven
- Is able to undertake administrative work linked to the role
- Has an understanding of safeguarding
- Has an understanding of and experience in site security and health and safety
- Can be flexible as and when required to support events happening at school during and after school hours
- Pays attention to detail and has high standards
- Is keen to be part of a high-performing, collaborative team of staff
- Is able to draw upon previous experience in a similar role (although this is not essential)

Visits to school by potential applicants are warmly welcomed

For an application pack, please contact the Headteacher by email enquiries@stwilfridssheffield.co.uk. If you wish to speak to someone about the role or arrange a visit to the school, please email Mrs Evans, Headteacher at the above address to request a phone call.

Closing Date: Thursday 26th March 2026

Our school is committed to safeguarding and promoting the welfare of children. The post is subject to an enhanced DBS check.



ST CLARE
Catholic Multi Academy Trust